



*Newfane Central School District  
Board of Education*

**NEWFANE BOARD OF EDUCATION MEETING MINUTES**

**JANUARY 15, 2019**

The January 15, 2019 meeting of the Newfane Board of Education was held in room 129 of the Early Childhood Center. The meeting was called to order by Board President Schmitt at 7:00 pm.

**CALL TO ORDER**

A. Casinelli, L. Licht, M. Lingle, E. Oudette, J. Schmitt  
P. Kelahan, A. Kennedy  
B. Schuler, J. Bower, G. Noon, H. Staley, T. Adams, D. Hawkins, D. Bedette,  
P. Young, J. Anstett  
Student Committee Members – see presentations

**TRUSTEES PRESENT  
TRUSTEES EXCUSED  
ADMINISTRATION  
PRESENT  
OTHERS PRESENT**

The District Mission Statement was read by Trustee Lingle.

**PLEDGE OF  
ALLEGIANCE and  
DISTRICT MISSION  
STATEMENT**

Motion made by Trustee Licht and seconded by Trustee Lingle  
RESOLVED, that the proposed agenda for January 15, 2019 be approved.  
Resolution Carried:           5 YES           0 NO

**ESTABLISH ORDERS  
OF THE DAY**  
Approved the agenda

There were no remarks at this time.

**Public remarks or  
comments**

Student Committee Members – recognition  
District Technology Committee – Reese Rudnick  
High School Student Safety Committee – Kimberly Goerss, Jacob Lundy  
Middle School Hiring Committee – Eliana Meyers  
Middle School Building Planning Team – Ella Thibault, Kylie Bowman  
Health & Wellness Committee – Evangeline Hicks  
District Planning Team – Bailey Boyer, Hope Ciotuszynski, Addy Naylor,  
Austin Burkard

**PRESENTATIONS  
Student Committee  
Members**

Superintendent Baumann updated the board on the areas of focus of the District Planning Team; Student Achievement, Professional Development, Technology to enhance instruction, Communication and Community Involvement.

**District Planning Team**

**PRESIDENT REPORT:**

President Schmitt requested feedback from the High School on the Regents Week structure and also reminded the board to review the budget and provide feedback.

**REPORTS**

**SUPERINTENDENT REPORT:**

Superintendent Baumann stated that the Smart Schools grant has been approved through SED. He requested the board to choose a date for the Board Retreat and also topics that are pertinent to them. March 22, 2019 was chosen with interest in building tours, role of the board member training and district operations were mentioned.

Superintendent updated the board on the recent computer virus including a report regarding the response of the district as well as a summary from an outside independent auditor. The system is secured and functioning at this time.

Mr. Baumann offered a timeline for Budget Development. February 1 – draft budget; February 19 – review of draft/questions/feedback; March 5 – second draft; March 19 – final draft; Vote/adoption April 7.

**COMMITTEE REPORTS:**

Trustee Lingle reminded the board of the Legislative Breakfast scheduled for January 26, 2019.

**NEWFANE TEACHER’S ASSOCIATION REPRESENTATIVE:**

C. Gretz represented the NTA, no report at this time.

The Routine Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Licht and seconded by Trustee Casinelli  
RESOLVED, that the minutes of the December 4, 2018 meeting of the Board of Education be and are approved.

Resolution Carried: 5 YES 0 NO

**ROUTINE ORDER OF BUSINESS**

Approved the minutes  
Encl. 2019.01.15.8A

Motion made by Trustee Licht and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the following Fuel Reconciliation for the period ending December 2018.

Diesel Consumption	26,797 gallons
Diesel Inventory Variance	303 gallons 1.13%
Unleaded Consumption	8,181gallons
Unleaded Inventory Variance	28 gallons -0.35%

Resolution Carried: 5 YES 0 NO

Accepted and filed the  
Fuel Tank Reconciliation  
Encl. 2019.01.15.8B

Motion made by Trustee Licht and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Treasurer’s Monthly Report for the period of November 2018.

Resolution Carried: 5 YES 0 NO

Accepted and filed the  
Treasurer’s Monthly  
Reports  
Encl. 2019.01.15.8C

Motion made by Trustee Licht and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the December 2018 Budget Status Report as submitted.

Resolution Carried: 5 YES 0 NO

Accepted and filed the  
budget status report  
Encl. 2019.01.15.8D

Motion made by Trustee Licht and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education accept and file the School Lunch Profit and Loss  
Statement for the period of November 2018.  
Resolution Carried:            5 YES            0 NO

Accepted and filed the  
school lunch profit and  
loss statement  
Encl. 2019.01.15.8E

Motion made by Trustee Licht and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education accept and file the Warrant Reports for the period  
ending December 2018.  
Resolution Carried:            5 YES            0 NO

Accepted and filed the  
Warrants  
Encl. 2019.01.15.8F

Motion made by Trustee Licht and seconded by Trustee Casinelli  
RESOLVED, that the Board of Education, upon reviewing the  
recommendation of the Committee on Special Education and the Committee  
on Preschool Special Education will arrange for the appropriate special  
education programs and services to be provided for meetings held as listed in  
Enclosure 2019.01.15.8G.  
Resolution Carried:            5 YES            0 NO

Approved the  
classification and  
placement of students  
Encl. 2019.01.15.8G

The Personnel Order of Business was voted on by consensus to be listed  
separately in the minutes. (except 9A & 9B)  
Motion made by Trustee Licht and seconded by Trustee Oudette  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education accept, with regret, the resignation for the  
purpose of retirement of Craig Cox from his Social Studies Teacher position,  
effective January 26, 2019 at the close of business.  
Resolution Carried:            5 YES            0 NO

**PERSONNEL ORDER  
OF BUSINESS**  
Accepted the resignation  
of C. Cox, for the  
purpose of retirement  
Encl. 2019.01.15.9A

Motion made by Trustee Licht and seconded by Trustee Lingle  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education accept, with regret, the resignation for the  
purpose of retirement of Nancy Kick from her Science Teacher position,  
effective February 7, 2019 at the close of business.  
Resolution Carried:            5 YES            0 NO

Accepted the resignation  
of N. Kick, for the  
purpose of retirement  
Encl. 2019.01.15.9B

Motion made by Trustee Licht and seconded by Trustee Oudette  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that Michele Hall, be and is recalled from layoff and the preferred eligibility  
list and be appointed to a 1.0 FTE English Teaching position in the English  
tenure area, effective January 28, 2019.  
Resolution Carried:            5 YES            0 NO

Recalled M. Hall from  
the Preferred Eligibility  
List  
Encl. 2019.01.15.9C

Motion made by Trustee Licht and seconded by Trustee Oudette  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that Nicole Coolican, residing in East Amherst, New York, having NYS  
Initial Certification in ELA 7-12, Initial Extension 5-6, at step 1, Masters,  
prorated, be and is appointed as a Long Term Substitute, English, effective  
January 28, 2019.  
Resolution Carried:            5 YES            0 NO

Appointed N. Coolican  
as a long term substitute  
teacher  
Encl. 2019.01.15.9D

Motion made by Trustee Licht and seconded by Trustee Oudette  
 RESOLVED, upon the recommendation of the Superintendent of Schools,  
 that Darlene Rose residing in Burt, New York, be and is appointed to the  
 position of Assistant Cook, effective December 11, 2018 with a 6 week  
 probationary period from December 11, 2018 to January 28, 2019 at a rate of  
 \$14.62 per hour, according to the terms and conditions of the Cafeteria  
 Personnel Association collective bargaining agreement.

Appointed D. Rose as an  
 assistant cook  
 Encl. 2019.01.15.9E

Resolution Carried:            5 YES            0 NO

Motion made by Trustee Licht and seconded by Trustee Oudette  
 RESOLVED, upon the recommendation of the Superintendent of Schools,  
 that the following people be and are approved as substitutes in the district  
 effective January 16, 2019, unless noted.

Approved substitute  
 teachers and substitute  
 CSEA personnel  
 Encl. 2019.01.15.9F

<u>APPLICANT</u>	<u>Substitute Position</u>	<u>Certified (Y OR N)</u>
Danielle Call	Teacher	N
Sabrina Fuller	Teacher	N
Abbie Huntington	Teacher	N
Shae Owens	Teacher	N
Kelly Sidell	Teacher	N
Susan Lanighan	Teacher	Y (*effective January 28, 2019)
Kathleen Bower	Instructional Associate, Typist, School Monitor, Food Service Helper	
Donnell Gibson	Instructional Associate, School Monitor	
Jessica Parlier	Laborer	
Nicole Steel	Instructional Associate, School Monitor, Food Service Helper	

Resolution Carried:            5 YES            0 NO

Motion made by Trustee Licht and seconded by Trustee Oudette  
 RESOLVED, upon the recommendation of the Superintendent of Schools,  
 that Chantal Sendall, residing in Niagara Falls, New York, be and is approved  
 as an unpaid practicum student in the district, in affiliation with the Certified  
 Occupational Therapy Assistant Program at Erie Community College from  
 January 2019 through March 2019, placed with Kim Schuler, Occupational  
 Therapist.

Approved C. Sendall as  
 an unpaid Practicum  
 Student  
 Encl. 2019.01.15.9G

Resolution Carried:            5 YES            0 NO

Motion made by Trustee Licht and seconded by Trustee Oudette  
 RESOLVED, upon the recommendation of the Superintendent of Schools,  
 that the following individuals be and are approved as unpaid student teachers  
 at the Elementary School, in affiliation with the Education Program at  
 Niagara University as stated:

Approved unpaid student  
 teachers  
 C. Tolli and  
 M. Ciotuszynski  
 Encl. 2019.01.15.9H

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Christina Tolli	Nicole Dopp	January 22 – March 11, 2019
Megan Ciotuszynski	Virginia Bower	March 18 – May 8, 2019

Resolution Carried:            5 YES            0 NO

Motion made by Trustee Licht and seconded by Trustee Oudette  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that Riley Osier, residing in Hilton, New York, be and is approved as an  
unpaid student, participating in field work, at the Elementary School, in  
affiliation with the Physical Education Program at Brockport College, from  
February 4, 2019 through May 3, 2019 with Michael Capen, Physical  
Education Teacher.

Resolution Carried:            5 YES            0 NO

Approved R. Osier to an  
unpaid field experience  
position  
Encl. 2019.01.15.9I

The New Order of Business was voted on by consensus to be listed separately  
in the minutes.

Motion made by Trustee Licht and seconded by Trustee Oudette  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that Sean McDonnell, Special Education Teacher, attend the NYSED Item  
Writer Training for Regents Global History and Geography, in Albany, New  
York, traveling from January 7-8, 2019, also are approved the associated  
expense for a substitute as presented in enclosure 2019.01.15.10A.

Resolution Carried:            5 YES            0 NO

**NEW ORDER OF  
BUSINESS**

Approved a conference  
request, S. McDonnell  
Encl. 2019.01.15.10A

Motion made by Trustee Licht and seconded by Trustee Oudette  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the hourly pay rate be increased effective December 31, 2018 as follows:

Substitute Food Service Helper            \$11.10 per hour

Resolution Carried:            5 YES            0 NO

Approved an increase to  
minimum wage  
Encl. 2019.01.15.10B

Motion made by Trustee Licht and seconded by Trustee Oudette  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the bus routes for the 2018-2019 school year on file in the Business  
Office, be and are approved.

Resolution Carried:            5 YES            0 NO

Approved the 2018-2019  
bus routes  
Encl. 2019.01.15.10C

Motion made by Trustee Licht and seconded by Trustee Oudette  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the following budget transfer be approved:

From budget code

A2855-153-80 (teacher coach)

\$25,438.79

To budget code

A2855-164-80 (non-teacher coach)

\$25,438.79

Resolution Carried:            5 YES            0 NO

Approved a budget  
transfer, coaching  
salaries  
Encl. 2019.01.15.10D

Motion made by Trustee Licht and seconded by Trustee Oudette  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the items listed in enclosure 2019.01.15.10E, and appended to this  
resolution be and are declared excess property, and;  
FURTHER RESOLVED, that the Superintendent of Schools, or his designee,  
be and is authorized to dispose said items.

Resolution Carried:            5 YES            0 NO

Approved excess  
property, books  
Encl. 2019.01.15.10E

**CONCLUDING  
ORDERS OF  
BUSINESS**

Public remarks or  
comments

D. Steel, noted a comparison between students touched by Lacrosse vs. bus aides and cost.

S. Nicholas, thanked the Elementary for the safety meeting.

This time was used for trustees to share information without action.

Anything for the “good  
of the order”

- High School Student Recognition

Presentations for Next  
Meeting

Motion made by Trustee Licht and seconded by Trustee Oudette  
MOVED, that the Board of Education enter into executive session for the  
purpose of discussing a specific personnel issue and CSEA grievance.

Executive Session

Resolution Carried:       5 YES           0 NO  
Meeting recessed at:     8:50 pm           Meeting reconvened at: 9:43 pm

Motion made by Trustee Lingle and seconded by Trustee Oudette  
MOVED, that the Board of Education adjourn the meeting.

**ADJOURNMENT**

Resolution Carried:       5 YES           0 NO  
Meeting adjourned at:    9:43pm

Respectfully submitted,

Bernadette Seymour  
District Clerk